# **Terms & Conditions for Online Fee Payment Portal**

#### 1. General Terms

- 1.1 These Terms & Conditions govern the use of the Online Fee Payment Portal of **Nokrek Heights School** (NHS), Tura.
- 1.2 By accessing and using this Portal, you ("User"/"Parent"/"Student") agree to comply with these Terms & Conditions.
- 1.3 The institution reserves the right to update, modify, or revise these Terms & Conditions at any time without prior notice. Users are advised to review them periodically.

#### 2. Fee Payment Details

- 2.1 Fees can be paid online through the Portal using debit/credit cards, net banking, UPI, or any other mode available.
- 2.2 Payment of fees must be made within the due dates specified by the institution. Delayed payments may attract late fees as per school rules.
- 2.3 The institution is not responsible for any additional charges levied by banks/payment gateways (e.g., transaction fees, service charges).

### 3. Privacy Policy

- 3.1 The institution respects your privacy and is committed to protecting your personal information.
- 3.2 Information collected during fee payment (such as name, contact details, admission/roll number, and transaction details) will be used solely for processing payments, maintaining records, and related administrative purposes.
- 3.3 The institution does not sell, share, or disclose personal information to any third party, except as required by law or to facilitate secure payment processing through authorized payment gateways.

#### 4. Refund & Cancellation Policy

- 4.1 Fees once paid are generally non-refundable and non-transferable.
- 4.2 Cancellation of payments is not permitted once the transaction is successfully processed.

## 5. Limitation of Liability

- 5.1 The institution shall not be responsible for any failure or delay in payment arising out of system downtime, internet connectivity issues, or technical errors in third-party payment gateways.
- 5.2 Users are advised to ensure accurate details (admission/roll number, name, amount, etc.) while making payments. The institution will not be liable for incorrect entries made by the User.

### 6. Governing Law & Jurisdiction

6.1 These Terms & Conditions shall be governed by and construed in accordance with the laws of India.